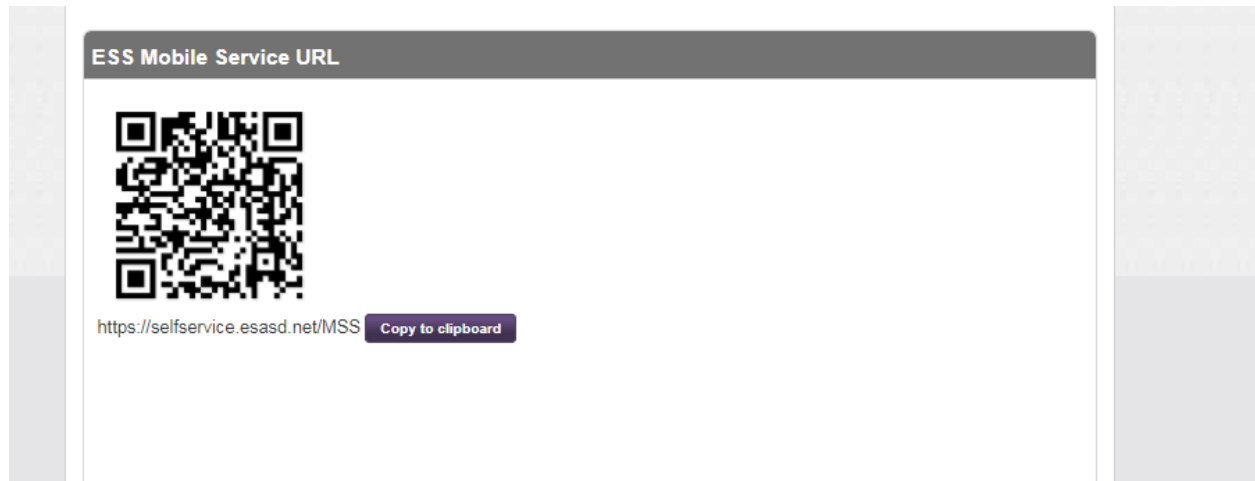


## Setting up ESS Mobile App

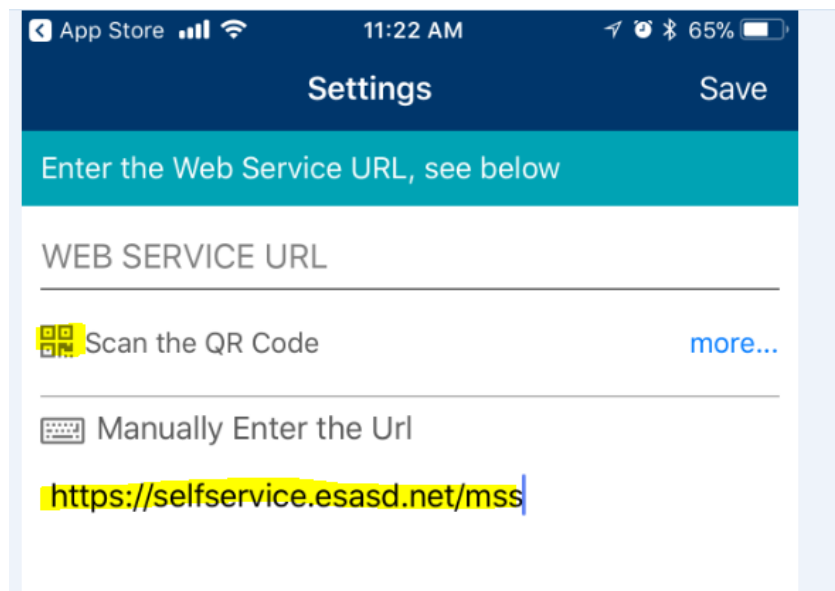
First open up your ESS page on your computer, locate your ESS Mobile Service URL near the bottom of the page.



Go to your phone's app store and search for Munis ESS Mobile.

Download and open the app.

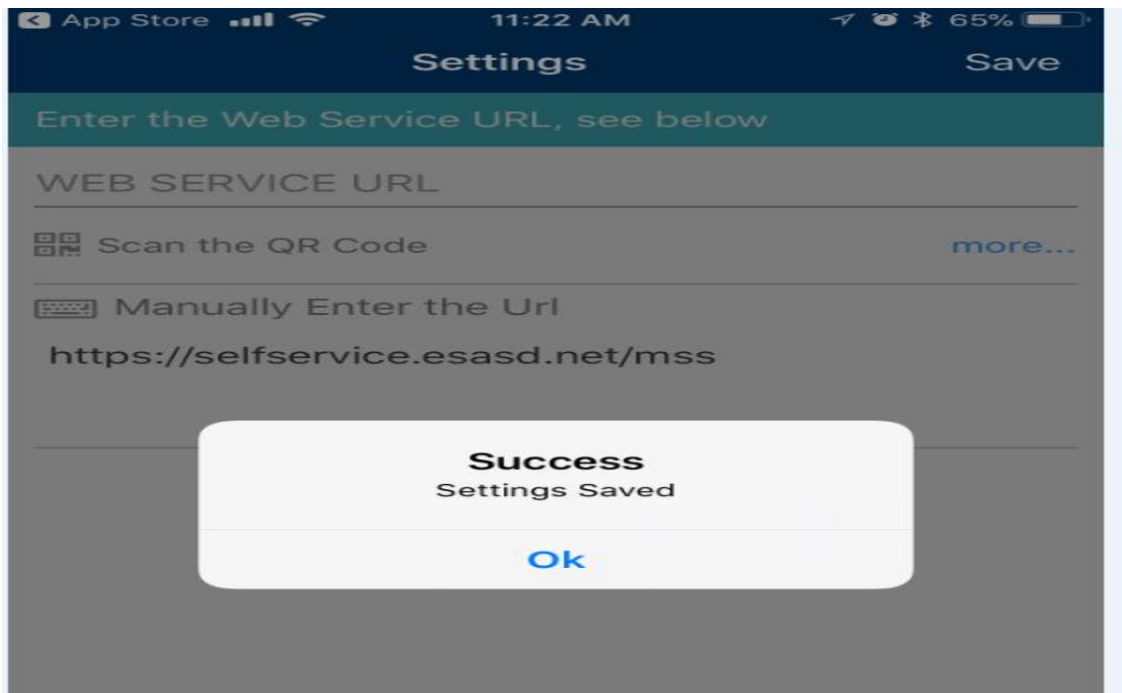
Once the app is open you will be directed to the settings page.



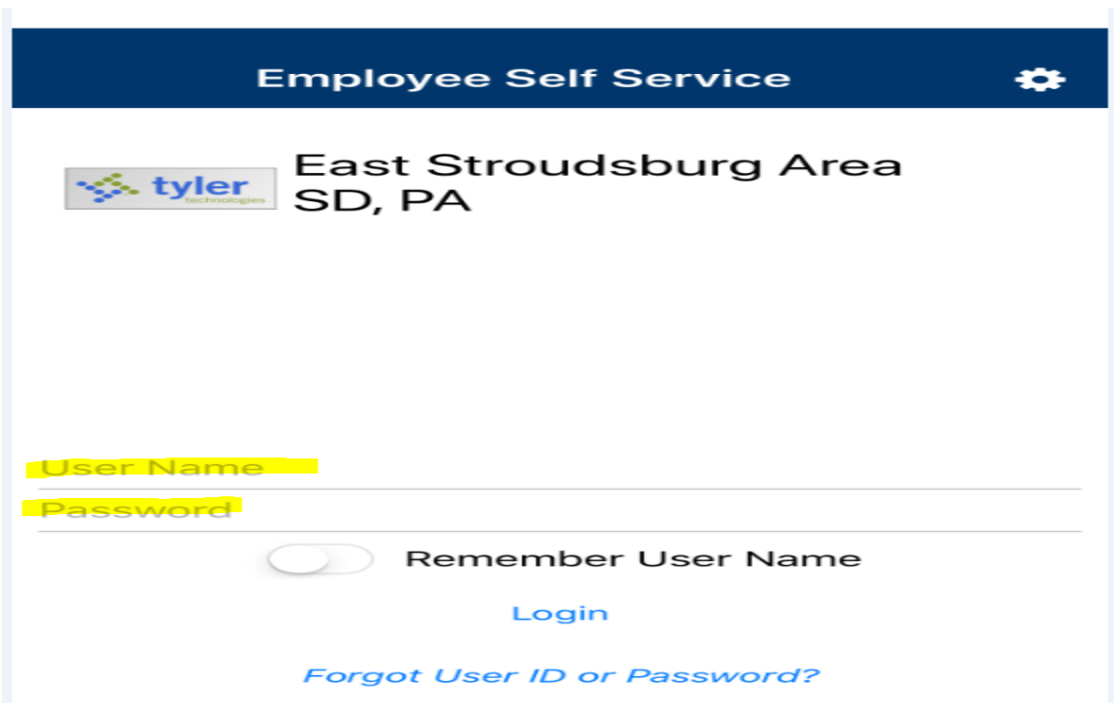
Here you can tap on the Scan the QR Code then your camera will activate, hold the camera up to the QR code on your computer screen. Or you can manually enter the URL, which is highlighted above.

Once you are done, tap save up in the right corner and you should receive this message.

## Setting up ESS Mobile App



Now you can log in with your user name and password. (The same as if you are logging into your district computer)



You now can view previous paystubs, W2's and other employee information.