

## ***East Stroudsburg Area School District COVID-19 Health and Safety Plan***

The East Stroudsburg Area School District Health and Safety Plan outlines our school district's instructional and non-instructional school reopening activities for the 2020-2021 school year and was created in consultation with our school physician and the Intermediate Unit 20 Emergency Planning Committee, which includes Pandemic Coordinators from its member districts, the Bethlehem Bureau of the Pennsylvania Department of Health, St. Luke's Health Network, Monroe County Office of Emergency Management, and the Northampton County Emergency Management Agency. As with all emergency plans, the Health and Safety Plan developed for each school entity is tailored to the unique needs of our school district and was informed by [Governor Wolf's Process to Open Pennsylvania](#) and surveys of stakeholders, including parents/guardians, students and staff of the school district.

The Governor's plan has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating either of our counties as being in the red, yellow, or green phase. There may be times that a county may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The East Stroudsburg Area School District Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

**PROTOCOLS, POLICIES, AND PROCEDURES that have been developed reflect the current recommendations and considerations put forth by the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and by orders and considerations of the Commonwealth of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Commonwealth of Pennsylvania**

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

<b>Addressing Community Spread in K-12 Schools</b> <i>LEVEL OF COMMUNITY SPREAD (AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)</i>		
<b>Red Phase</b> (Substantial Spread)	<b>Yellow Phase</b> (Minimal/Moderate Spread)	<b>Green Phase</b> (Low/No Spread)
<ul style="list-style-type: none"> <li>Schools are closed. Implement remote learning using digital and/or non-digital platforms.</li> <li>Provisions for student services such as school meal programs will continue.</li> </ul>	<p style="text-align: center;">ALL measures indicated in the Green Phase in addition to the following:</p> <ul style="list-style-type: none"> <li>Schools utilize remote learning as needed to reduce in-person contact.</li> </ul>	<ul style="list-style-type: none"> <li>Schools Subject to CDC and Commonwealth Guidance</li> <li>Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the board of directors and posted on the school entity's publicly available website.</li> <li>Establish and maintain communication with local and state DOH officials</li> <li>Participate in contact tracing efforts as directed by local health officials (to the extent feasible)</li> <li>Post signage in classrooms, hallways, and entrances to communicate how to stop the spread.</li> <li>Isolate and deep clean impacted classrooms and spaces</li> <li>Implement COVID-19 symptom screening, preventative measures (including staying home when sick), and good hygiene procedures.</li> <li>Implement a protocol for students/staff who feel ill/experience symptoms when they come to school.</li> <li>Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.</li> <li>Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/ trustees) and posted on the school entity's publicly available website</li> </ul>

For additional guidance on addressing community spread, see the [CDC's Consideration for Schools](#).

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

### East Stroudsburg Area School District Decision Tree

*The East Stroudsburg Area School District Path to Reopening for K-12 Schools not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below East Stroudsburg Area School District Decision Tree provides a menu of instructional models to ensure the continued success and safety of students and staff members.*

<b>Level of Community Spread</b> <i>(as determined by state and local health officials)</i>	<b>Red Phase</b> (Substantial Spread)	<b>Yellow Phase</b> (Minimal/Moderate Spread)	<b>Green Phase</b> (Low/No Spread)
<b>Instructional Model</b>	<b>Remote Learning</b>	<b>In-Person and Remote Learning</b>	
	All students will be enrolled in the <u>new</u> Learn from Home Program and receive daily instruction at their regularly scheduled class times using Google Classroom.	<p>Students will be assigned to Groups with consideration given to family preference for assignment of household members to the same or opposite Group(s).</p> <ul style="list-style-type: none"> <li>• Group A: Students with last names A-L* (including itinerant IEP, GIEP and 504 students)</li> <li>• Group B: Students with last names M-Z (including itinerant IEP, GIEP and 504 students)</li> <li>• Group C: Supplemental and Full-time IEP Students</li> <li>• Group D: Intermediate Unit 20 Students</li> <li>• Group E: East Stroudsburg Area Cyber Academy (ESACA) Students</li> <li>• Group F: Students without home Internet</li> <li>• Group G: Families who make a one-time choice to receive 2 additional days of on-site remote learning (under green)</li> </ul> <p>Groups will receive instruction in accord with the Emergency Instructional Time Schedules below.</p>	

**NOTE:** The entire district will operate under the color phase of the most restrictive County (Monroe or Pike).

\* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

# East Stroudsburg Area School District COVID-19 Health and Safety Plan

## Emergency Instructional Time Schedules

Green Phase: Hybrid Schedule (with Elective Options)					
	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Group A (A-L*)</b>	In-person instruction	In-person instruction	Remote learning	Remote learning	Remote Learning
<b>Group B (M*-Z)</b>	Remote learning	Remote learning	Remote Learning	In-person instruction	In-person instruction
<b>Group C</b> (Supplemental/Full-time IEP)	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
<b>Group D (IU)</b>	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
<b>Group E (ESACA)</b>	Remote learning	Remote learning	Remote learning	Remote learning	Remote learning
<b>Group F (No Internet)</b>	In-person instruction (A-L*)	In-person instruction (A-L*)	Remote learning using offline digital content.	On-site remote learning (A-L*)	On-site remote learning (A-L*)
	On-site remote learning (M*-Z)	On-site remote learning (M*-Z)		In-person instruction (M*-Z)	In-person instruction (M*-Z)
<b>Group G (2 add'l days)</b>	In-person instruction (A-L*)	In-person instruction (A-L*)	Remote Learning	On-site remote learning(A-L*)	On-site remote learning (A-L*)
	On-site remote learning (M*-Z)	On-site remote learning (M*-Z)		In-person instruction (M*-Z)	In-person instruction (M*-Z)

NOTE: "On-site remote learning" means students report to school, but participate in remote learning in the same manner as if they were home.

\* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

Yellow Phase: Hybrid Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Group A (A-L*)</b>	In-person instruction	In-person instruction	Remote learning	Remote learning	Remote Learning
<b>Group B (M*-Z)</b>	Remote learning	Remote learning	Remote Learning	In-person instruction	In-person instruction
<b>Group C (Supplemental)</b>	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
<b>Group D (IU)</b>	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
<b>Group E (ESACA)</b>	Remote learning	Remote learning	Remote learning	Remote learning	Remote learning
<b>Group F (No Internet)</b>	In-person instruction (A-L*)	In-person instruction (A-L*)	Remote learning using offline digital content.	On-site remote learning (A-L*)	On-site remote learning (A-L*)
	On-site remote learning (M*-Z)	On-site remote learning (M*-Z)		In-person instruction (M*-Z)	In-person instruction (M*-Z)
<b>Group G (2 add'l days)</b>	This group does not exist in Yellow Phase. Students will participate in one of the above applicable groups.				

NOTE: "On-site remote learning" means students report to school, but participate in remote learning in the same manner as if they were home.

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## **East Stroudsburg Area School District COVID-19 Health and Safety Plan**

### **Pandemic Coordinator/Team**

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
Mr. Eric D. Forsyth (Coordinator)	Administrator, Pandemic Coordinator	Plan Development and Response Team
Dr. William R. Riker	Administrator, Community Involvement	Plan Development and Response Team
Mr. Ryan Moran	Administrator, Curriculum and Instruction	Plan Development and Response Team
Mr. Brian Baddick	Administrator, Pupil Services	Plan Development and Response Team
Dr. John Bart	School Physician	Plan Development and Response Team
Mr. Paul Kernan	Teacher	Health and Safety Plan Development
Mr. Donald Halker	Support Staff	Health and Safety Plan Development
Mr. Benjamin Brenneman	Administrator	Plan Development and Response Team
Ms. Gail Kulick	Administrator	Plan Development and Response Team
Mr. Scott Hnasko	Teacher	Health and Safety Plan Development
Mr. Craig Reichl	Administrator	Plan Development and Response Team
Mr. Matthew Hirsch	Supervisor	Plan Development and Response Team
Mr. Rob Romagno	Supervisor	Plan Development and Response Team
Dr. Mary Olszewski	Director of Pupil Services	Plan Development and Response Team
Ms. Melissa Colevechio	Director of Food Services	Plan Development and Response Team

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

### Key Strategies, Policies, and Procedures

The action plan documents the East Stroudsburg Area School District's plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table belows identifies a detailed summary describing the key strategies, policies, and procedures the East Stroudsburg Area School District' will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the East Stroudsburg Area School District's local plan for the reopening and operating of schools during the COVID-19 pandemic.

Requirements <i>Level of Community Spread (as determined by state and local health officials)</i>	Red Phase (Substantial Spread)	Yellow Phase (Minimal/Moderate Spread)	Green Phase (Low/No Spread)	Lead Individual and Position	PD Y/N
	↓	↓	↓	↓	↓
<b>Prevention Practices</b>	<p><b>See the East Stroudsburg Area School District Environmental Services Manual (See Attached)</b></p> <ul style="list-style-type: none"> <li>Schools (for in-person instruction) are closed.</li> </ul> <p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b></p> <p><i>Within 24-hours of the beginning of Red Phase:</i></p> <ul style="list-style-type: none"> <li>All facilities will be closed to students, non-essential staff and the public.</li> <li>HVAC systems placed in unoccupied mode.</li> </ul>	<p><b>See the East Stroudsburg Area School District Environmental Services Manual</b></p> <p><b>Daily Cleaning Process:</b> Continue daily deep cleaning, disinfecting, and sanitizing procedures in buildings. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</p> <p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b></p> <p><i>The following must be disinfected after each use/event:</i></p> <ul style="list-style-type: none"> <li>Exam rooms/spaces/cots in the school nurse's office (excluding common reception areas)</li> <li>Shared student computers</li> <li>Athletic and gym locker rooms</li> <li>Athletic equipment (in accordance with the Athletic Health and Safety Plan)</li> <li>Common eating/assembly areas (auditoriums, cafeterias, field house,</li> </ul>	<p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b></p> <p>Custodial staff assigned</p> <p>Directors of Athletics/Custodial Staff</p> <p>Director of Transportation/Bus Drivers</p>	<p>Y</p> <p>Y</p> <p>Y</p>	

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

	<p>At least 24-hours prior to the end of Red Phase:</p> <ul style="list-style-type: none"> <li>All facilities will be sanitized, including but not limited to: learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation vehicles)</li> <li>HVAC systems returned to occupied mode</li> </ul>	<p>indoor bleachers, multi-purpose rooms, etc.)</p> <ul style="list-style-type: none"> <li>Pupil transportation vehicles</li> <li>Driver education vehicles</li> </ul> <p>The following must be disinfected at least 4x each work/school day:</p> <ul style="list-style-type: none"> <li>Touchpoints (doorknobs, handrails, panic bars, drinking fountains, etc.) as set forth in the <b>East Stroudsburg Area School District Environmental Services Manual</b>.</li> </ul> <p>The following must be disinfected after each work/school day:</p> <ul style="list-style-type: none"> <li>Student learning spaces</li> <li>Restrooms</li> </ul> <p><b>Distribution of Cleaning Supplies to Guests and Public Areas:</b> Hand sanitizer will be made available at all main entrances and at all building offices..</p> <p><b>Distribution of Cleaning Products/Supplies to Staff:</b> Disinfectant wipes, gloves, and/or sanitizer will be issued to staff upon request to the main office. Any cleaning products/supplies brought to school must be registered with the district using the Cleaning Product Registration Form. (See the <b>East Stroudsburg Area School District Environmental Services Manual</b>)</p> <p><b>Cleaning Supply Storage:</b> Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p><b>Positive Test Result and Annex Area:</b> Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p><b>Building HVAC and Air Circulation:</b> Fresh air intake will be increased by permitting the opening of exterior windows with screens in occupied spaces (weather permitting).</p> <p><b>Cleaning Material Standards:</b> All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.</p> <p><b>Disinfection Process:</b> Custodial staff use approved disinfectant and a cleaning process that ensures proper standing time. Cleaning and disinfecting of high-touch</p>		<p>Y</p> <p>Y</p> <p>Y</p>
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## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<p>surfaces and horizontal surfaces, including increasing cleaning frequency in common gathering and public visited areas.</p> <p><b>Face Coverings:</b> "Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth.</p> <ul style="list-style-type: none"> <li>• While employees may choose to provide their own face covering, one face shield per year and two washable masks will be provided to staff, upon request, each marking period.</li> <li>• Families will provide their own face coverings for their student(s). If a family is unable to provide a face covering for their student, the district will issue two washable masks per marking period to the student.</li> </ul> <p>Face coverings are required in accordance with the latest Order from the Pennsylvania Department of Health, with the following exceptions (current as of July 1, 2020):</p> <ul style="list-style-type: none"> <li>• Individuals with a medical condition or disability that precludes the wearing of a face covering in a school, who provide documentation in accord with the American with Disabilities Act;</li> <li>• Individuals for whom wearing a mask while working would create an unsafe condition in which to operate equipment or execute a task as determined by local, state, or federal regulators or workplace safety guidelines;</li> <li>• Individuals who would be unable to remove a mask without assistance;</li> <li>• Individuals who are under two years of age;</li> <li>• Individuals who are communicating or seeking to communicate with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication;</li> </ul> <p>(See How to Safely Wear and Take Off a Cloth Face Covering, in the Appendix.)</p> <p><b>Staff</b> are required to wear face coverings in accord with the latest Order from the Department/Secretary of Health, which currently requires that face coverings be worn when:</p> <ul style="list-style-type: none"> <li>• Outdoors and unable to consistently maintain a distance of six feet from individuals who are not members of their household or;</li> </ul>	Y
			Y

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<ul style="list-style-type: none"> <li>• In any indoor location where members of the general public are generally permitted.</li> </ul> <p><b>Students may be permitted to remove face coverings when:</b></p> <ul style="list-style-type: none"> <li>• Eating or drinking when spaced at least 6 feet apart;</li> <li>• At least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</li> <li>• When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.</li> </ul> <p>Face coverings shall not contain writing, pictures, or symbols that could be considered pornographic, obscene, vulgar and/or sexually suggestive. advocate violence, hate, intolerance or racism, advertise and/or promote the use of tobacco, alcohol and/or drugs, contain double-meaning messages and/or obscene language or suggest gang affiliation or activities. (See Policy 221 - Dress and Grooming.)</p> <p><b>Protective Barriers:</b> Visual floor signage will instruct staff and visitors on proper social distancing, where applicable.</p> <p><b>Training and Instruction for Staff:</b> Custodial staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review this plan and be informed about daily disinfection procedures. All buildings will have proper notification and COVID-19 prevention signage throughout the buildings and office areas. Teach and reinforce the use of face coverings for staff.</p> <p><b>Symptom Screening:</b></p> <p>Staff and students should not come to school and must notify school officials if they are experiencing:</p> <ul style="list-style-type: none"> <li>• Any <b>one</b> of the following: <ul style="list-style-type: none"> <li>○ Fever (100.4 or higher)</li> <li>○ Cough</li> <li>○ Shortness of breath</li> <li>○ Difficulty breathing</li> </ul> </li> <li>• or any <b>two</b> or more of the following: <ul style="list-style-type: none"> <li>○ Sore throat</li> <li>○ Runny nose/congestion</li> <li>○ Chills</li> </ul> </li> </ul>		Y
				Y

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<ul style="list-style-type: none"> <li>○ New lack of smell or taste</li> <li>○ Muscle pain</li> <li>○ Nausea or Vomiting</li> <li>○ Headache</li> <li>○ Diarrhea</li> </ul> <ul style="list-style-type: none"> <li>● or are taking fever reducing medication.</li> </ul> <p><b>Daily Reminders and Messaging:</b> The PA system, email, two-way radio and/or mass-notification system will be used to provide daily reminders regarding proper hand washing and sanitizing, as well as reminders regarding social distancing using a uniform announcement provided by the administration.</p> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices:</b> Staff and students are expected to adhere to hygiene practices set forth by the CDC and DOH. Hand soap and/or alcohol-based hand sanitizer will be provided.. Paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas</p> <ul style="list-style-type: none"> <li>● Staff and students will be required to wash hands both before and after eating lunch/snacks.</li> </ul> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:</b> Signage will be posted at entrances, bathrooms, and throughout the facility in predetermined locations to ensure consistency between buildings throughout the district. Custodial staff will do weekly inspections to ensure each sign remains in its intended locations.</p> <p><b>Limiting the sharing of materials among staff and students:</b> To reduce the spread of infection, items should not be shared between staff and/or students.. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Personal issuance of materials will be completed to the degree feasible.</p> <ul style="list-style-type: none"> <li>● Students and staff should avoid any sharing of food</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b></p> <p>CDC Hand Hygiene:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html">https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html</a>          CDC Disinfecting Your Facility:  <a href="#">Cleaning and Disinfecting Your Facility</a>          CDC Protect Yourself:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html</a></p>		Y
				Y

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<p>CDC Symptoms:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html">https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html</a>            CDC COVID-19 and Children:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children">https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children</a>            CDC Communication Resources:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html">https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html</a></p>			
	<p><b>Points-of-Dispensing (POD)</b></p> <p>In the event a vaccine or treatment for COVID-19 is deployed, the school district shall operate its established Pennsylvania Department of Health POD sites at JT Lambert Intermediate School, Lehman Intermediate School and Resica Elementary School at the direction of the DOH.</p>			School District Response Team and PA DOH	
<b>Entering School Buildings</b>	<p><b>Identifying and restricting non-essential visitors and volunteers</b></p> <p>Only <i>essential staff</i> will be permitted to access school district facilities to perform essential functions that cannot be completed using virtual tools..</p>	<p><b>Identifying and restricting non-essential visitors and volunteers</b></p> <p>All visitors shall have a scheduled appointment for <i>essential business</i> and verbally answer the questions on the COVID-19 Daily Self-Checklist for Visitors form upon initial entry to any school facility.</p> <p>(See <b>Virtual Tools</b> below.)</p>		School Security/School Police/Front Desk Receptionist	Y
<b>Human Resources</b>	<p><b>Essential Staff:</b> (Essential staff designated as urgent by the administration)</p> <ul style="list-style-type: none"> <li>are expected to report to work</li> <li>are required to complete a self-assessment prior to coming to work</li> <li>are required to follow the prescribed steps in the Procedure for Reporting Absences (see Appendix), if the self- assessment indicates they are not to report to work.</li> </ul> <p>An employee, by entering the work site, acknowledges that s/he has complied with the school entity's protocols</p>	<p><b>Essential Staff</b> only, up to yellow occupancy maximums:</p> <ul style="list-style-type: none"> <li>are expected to report to work.</li> <li>are required to complete a self-assessment prior to coming to work.</li> <li>are required to follow the prescribed steps if the Procedure for Reporting Absences (see Appendix), if the self-assessment indicates they are not to report to work.</li> </ul> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to</p>	<p><b>All staff:</b></p> <ul style="list-style-type: none"> <li>are expected to report to work:</li> <li>are required to complete a self-assessment prior to coming to work.</li> <li>are required to follow the steps prescribed in the Procedure for Reporting Absences (see Appendix), if the self-assessment indicates they are not to report to work.</li> </ul> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site</p>	Superintendent/Direct or of Human Resources	

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

	<p>concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Virtual Tools:</b> School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p><b>Healthy Environment:</b> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Prevention Practices</b> Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school specific protocols.</p> <p>Encourage COVID-19 testing when signs are presented</p> <p><b>Posting of Employment Rights.</b> All federal and state employment postings relating to COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>	<p>be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Virtual Tools:</b> School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p><b>Healthy Environment:</b> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Hygiene practices</b> for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf">https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf</a></p> <p><a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a></p> <p>Encourage COVID-19 testing when signs are presented</p> <p>Hand soap and alcohol-based hand sanitizer, paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting of Employment Rights.</b> All</p>	<p>or while at the work site and meets the criteria to be present at the work site.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Staff Not Reporting to Work:</b> the school entity will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity's policy.</p> <p><b>Virtual Tools:</b> School staff will utilize virtual tools and platforms wherever possible to conduct essential business to minimize in-person contact with the public.</p> <p><b>Healthy Environment:</b> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Hygiene practices</b> for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf">https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf</a></p> <p><a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a></p> <p>Encourage COVID-19 testing when signs are presented.</p> <p>Hand soap and alcohol-based hand</p>		Y
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## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<p>federal and state employment postings relating to COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>	<p>sanitizer, paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas.</p> <p><b>Posting of Employment Rights.</b> All federal and state employment postings relating to COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>		
<b>Transportation</b>	<p>Schools (for in-person instruction) are closed, therefore transportation will not be provided.</p>	<p><b>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</b></p> <p>All school district owned and contracted transportation vehicles will be cleaned and sanitized daily.</p> <p><u>During the day/between transportation runs:</u> Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)</p> <p><u>End of school day/after school activities:</u> Thorough sanitation of all buses/school vehicles.</p> <p>All cleaning, sanitizing, and disinfecting will be conducted in accordance with the <b>East Stroudsburg Area School District Environmental Services Manual.</b></p> <p>School vehicles will operate with windows and vents open, when feasible.</p> <p>There will be no more than 2 students assigned to a multi-passenger seat.</p> <p>Riders will be assigned to seats so as to stagger the loading of vehicles in a manner that minimizes the length of time any two persons must share a seat. Where feasible, members of the same household will be assigned to sit together. Families may also request that their child be assigned a seat with another specific individual.</p> <p><b>Professional Development and Training Plan for transportation staff</b></p>	<p>School bus drivers, contracted drivers, mechanics</p>	<p>Y</p>	<p>Y</p>

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		The professional development and training will occur prior to the start of the school year for all transportation staff regarding any changes to the school district's policies and procedures in response to COVID-19.			
<b>Serving Meals</b>	Packaged school meals will be delivered by the school district to student bus stops on days schools would have been open.	Packaged school meals will be served in the classroom/learning space and delivered to student bus stops on days school is in session.	School meals will be served in the cafeteria and/or congregate eating locations using every other fixed seat and at least 3 feet between movable seats. Seats will be assigned to avoid face-to-face seating, where feasible.	Director of Food Services Building Administration	Y
<b>Social Distancing and Other Safety Protocols</b>	<b>Classroom/learning space occupancy</b>  In-person instruction will not occur.	<b>Classroom/learning space occupancy</b>  Classroom occupancy shall not exceed 25 persons, including instructor(s).  Small group and one-to-one instruction shall be conducted so as to maintain 6 ft. social distancing, where feasible.  <b>Other social distancing and safety practices</b>  All arrivals and dismissals will occur at a designated outdoor location at each school, including individuals dropping-off/picking-up students, which may be delayed in the event of severe or inclement weather.  <i>Avoid the use of shared instructional materials not disinfected between uses.</i>		Building Administration/ Instructional/Support Staff	Y
<b>Class Changes and Common Areas</b>	<b>Schools will be closed.</b>  N/A	<ul style="list-style-type: none"> <li>• Directional walking paths will be designated, where feasible.</li> <li>• Interior and Classroom doors may be propped open during class changes only to minimize unnecessary touching of the door knobs/handles.</li> </ul>		Building Administration/Instructional/Support Staff	Y
<b>Large Group Gatherings</b>	School facilities (including outdoor spaces) will be closed to public gatherings.	School facilities (including outdoor spaces) will be closed to public gatherings until authorized by the Board.	Student performances and competitions may be delivered by video streaming service.		

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

<p><b>Teaching and Learning</b></p>	<p>Schools (for in-person instruction) will be closed</p> <p>All instruction must be provided via remote learning, whether using digital or non-digital platforms</p>	<p>Instruction in Art, Music, Library, and Health will occur in a student's regular classroom, where feasible.</p> <p>Physical Education classes will be conducted outside when feasible.</p> <p>Social distancing will be practiced during recess.</p> <p>No shared equipment, including playground equipment, will be used.</p>		
<p><b>Protecting Students and Staff at High Risk for Severe Illness</b></p>	<p>Schools (for in-person instruction) will be closed</p> <p><i><b>Materials, Resources and/or Supports Needed</b></i></p> <p><a href="https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-sick/diy-cloth-face-coverings.html">https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-sick/diy-cloth-face-coverings.html</a></p>	<p><b>Protecting students and staff at higher risk for severe illness</b></p> <p>Staff must complete a COVID-19 Daily Self-Checklist prior to entering school facilities.</p> <p>Limit or cancel all non-essential travel:</p> <ul style="list-style-type: none"> <li>● field trips, non-essential travel between buildings are suspended</li> </ul> <p>Families must not send their child(ren) to school if they are ill, or display any symptoms associated with COVID-19</p> <p><b>Strategic deployment of staff</b></p> <p>Custodial shifts will reduce from three shifts to two shifts resulting in an increased number of custodial staff in buildings during the school day, allowing greater attention to the cleaning, disinfecting, and sanitizing procedures outlined in this plan.</p>	<p>Building Administration/Staff</p> <p>Director/Supervisors of Facilities</p>	<p style="text-align: center;">Y</p>
<p><b>When a Student, Staff Member, or Visitor Becomes Sick at School</b></p>	<p>Schools (for in-person instruction) will be closed</p>	<p><b>Monitoring students and staff for symptoms and history of exposure</b></p> <p>People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:</p> <ul style="list-style-type: none"> <li>● Fever or chills</li> <li>● Cough</li> <li>● Shortness of breath or difficulty breathing</li> <li>● Fatigue</li> <li>● Muscle or body aches</li> <li>● Headache</li> <li>● New loss of taste or smell</li> </ul>	<p>Building Administration/School Nurses</p>	<p style="text-align: center;">Y</p>



## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<ul style="list-style-type: none"> <li>• Sore throat</li> <li>• Congestion or runny nose</li> <li>• Nausea or vomiting</li> <li>• Diarrhea</li> </ul> <p>This list does not include all possible symptoms. Families are encouraged to self-monitor for symptoms daily. (See CARE - Check and Record Everyday, ver. 3:3.11.20 from the CDC in the Appendix.)</p> <p>Schools will designate a health room annex area to separate anyone who exhibits COVID-19 like symptoms until the individual is able to go home, or to a healthcare provider.</p> <p>School nurses will maintain adequate personal protective equipment for use when individuals become ill:</p> <ul style="list-style-type: none"> <li>• Gowns, KN95 masks, eye protection, gloves</li> </ul> <p><b>Isolating students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p>Staff, students, and/or visitors that present symptoms of COVID-19 during the school day will be:</p> <ul style="list-style-type: none"> <li>• Immediately separated into a designated health room annex area</li> <li>• Any area(s) used by an individual that presents COVID-19 symptoms will be immediately closed off and not utilized again until cleaning and sanitizing procedures have occurred.</li> </ul> <p>Students who are suspected of having COVID-19 by the school nurse and all members of their households shall be excluded from school for the period indicated by the Department of Health and/or CDC as set forth below. (See Pol. 203.)</p> <p>Individuals who are sick or have a fever must go home or to a healthcare facility. Prior to leaving school, guidance for self-isolation at home and guidance for returning to school must be provided by the school nurse.</p> <p>If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19</p>	School Nurses	Y
<p><b>Returning isolated or quarantined staff, students, or visitors to school</b></p>		<p><b>One can be around others (and end home isolation) in accordance with the CDC's recommendations below for each circumstance.</b></p> <p><b><u>When one has been around a person with COVID-19:</u></b></p>	Director of Human Resources/School Nurse	Y

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		<p>Anyone who has close contact with someone with COVID-19 should stay home for 14 days after exposure based on the time it takes to develop illness. [A close contact is someone who was within 6 feet of an infected person for at least 15 minutes within the previous 48 hours.]</p> <p><b>When one thinks or knows they had COVID-19, and had symptoms:</b> One can be with others after:</p> <ul style="list-style-type: none"> <li>• 10 days have passed since the symptoms first appeared and;</li> <li>• 24 hours with no fever without the use of fever-reducing medications and;</li> <li>• Other symptoms of COVID-19 are improving.</li> <li>• Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you have COVID-19. Most people do not require testing to decide when they can be around others; however, if your healthcare provider recommends testing, they will let you know when you can resume being around others based upon your test results. (A list of testing sites is available on the PA DOH website.)</li> </ul> <p>Employees should review the East Stroudsburg Area School District COVID-19 Leave FAQ for additional information. (See Appendix.)</p>		
<b>Sports and ExtraCurricular Activities</b>	Schools (for in-person instruction) will be closed	<p><b>See the East Stroudsburg Area School District Athletic Health and Safety Plan</b></p> <p><b>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p> <p>"The decision to resume sport-related activities, including conditioning, practices and games, is the discretion of a school entity's governing body." (Governor Issued Document, June 10, 2020)</p>	Directors of Athletics	Building Administration/Faculty

### Health and Safety Plan Professional Development

*The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:*

Topic	Audience	Lead Person	Session Format	Materials, Resources,	Start	Completi
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## East Stroudsburg Area School District COVID-19 Health and Safety Plan

		and Position		and/or Supports Needed	Date	on Date
Review of Health and Safety Plan (H&SP)	Building Administration	Superintendent	In-person/Administrative Retreat	Copies of Plan, Department Planning Requirements	July 22	July 23
Deep Cleaning Process	Custodians	Director/Supervisors of Custodians	In-person	Copies of Environmental Services Manual	August 17	August 21
Ventilation Options	Teachers	Building Administration	In-person/Zoom/Google Meet	Guidance on appropriate time(s)/places to allow for ventilation	August 24	August 27
Frequency of Cleaning, Disinfecting, Sanitizing	Custodians	Director/Supervisors of Custodians	In-person	Accountability document demonstrating frequencies and locations as per the H&SP/Fuller Brush	July 8	August 21
Process of replenishing hand sanitizers	Custodians	Director/Supervisors of Custodians	In-person	Inspection Log of checks/refills	August 17	August 21
Positive Test Results/ <b>Annex</b> Area	Building Administration	Superintendent	In-person/Administrative Retreat	Copies of Health and Safety Plan	July 22	July 23
HVAC Set Points	Maintenance	Director of Facilities	In-person	Daily Set-Points/HVAC purge in any area(s) with an identified case/symptoms	August 17	August 31
Face Coverings (including exceptions)	Building Administration/Teachers/Support Staff	Nurse	In-person/Zoom/Google Meet	CDC Guidance	August 24	August 27
Limit Sharing of Materials (Staff and Students)	Teachers	Building Administration	In-person/Zoom/Google Meet	Guidance on building practices	August 24	August 27
Restricting Non-Essential Visitors and Volunteers	Building Administration/Secretaries/Front Desk Receptionist	Central Administration/Building Administration	In-person/Zoom/Google Meet	Guidance on Building Procedures/Practices to Minimize Non-Essential Visitors and Volunteers in our school buildings (during and after school hours)	July 22	August 27

## East Stroudsburg Area School District COVID-19 Health and Safety Plan

Human Resources (Reporting/Non-Reporting Procedures)	All Employees	Director of Human Resources	In-person/Zoom/Google Meet/Email communication(s)	District Procedures for Reporting/Non-Reporting due to COVID-19	July 22	August 27
CDC Training Video on Wearing a Mask	All Employees and All Students	Directors/Supervisors/Building Administration/Faculty	In-person	ALL EMPLOYEES/STUDENTS will be required to view the CDC Training Video on Proper Wearing/Handling of Masks  <a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a>	July 22	September 30
Blood Borne Pathogens	Phillip Roseneu Company	Custodians	Zoom/Google Meet	How to handle Blood and other bodily fluids.	August 3	August 7
Disinfecting Response to COVID-19	Supervisor of Custodians	Custodians	In-person	Proper Disinfecting (Specific to COVID-19)	March 9	March 9
Cleaning and Sanitation of School Buses	Director of Transportation	Bus Drivers	In-person	Proper cleaning/disinfecting of school buses	August 17	August 18
Proper Loading Procedures	Director of Transportation	Bus Drivers	In-person	Loading Procedures and Seating Charts	August 17	August 18
Serving Meals	Director of Food Services/Building Administration	Cafeteria Monitors	In-person	Procedures for seating of students to promote social distancing, and alternate location procedures	August 24	August 27
New Arrival/Dismissal Locations	Building Administration	Specified Staff	In-person	Outdoor location for arrivals/dismissals to minimize access to school facilities	August 24	August 27
Interior Directional Walking Paths	Building Administration	Staff/Students	In-person	Guidance on any directional walking paths to be followed during school hours	August 24	September 30

## **East Stroudsburg Area School District COVID-19 Health and Safety Plan**

Monitoring Students/Staff for symptoms of COVID-19	Human Resources/Building Administration/Nurse	Staff/Students	In-person	Response guidance on staff/students displaying symptoms that may be related to COVID-19	August 24	August 27
Identify Annex Area(s) within each school building	Building Administration/Nurse	Faculty/Custodians	In-person	Communicate where identified annex area(s) are located and related cleaning practices of each area.	August 24	August 27

## **East Stroudsburg Area School District COVID-19 Health and Safety Plan**

### **Health and Safety Plan Communications**

***Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:***

<b>Topic</b>	<b>Audience</b>	<b>Lead Person and Position</b>	<b>Mode of Communications</b>	<b>Start Date</b>	<b>Completion Date</b>
Health and Safety Plan FAQ	Community	Superintendent	Public Meeting and District Website	July 20th	TBD
Health and Safety Plan	Community	Director of Technology	District Website	Week of July 20	Week of July 20
Health and Safety Plan	Families of Students	Director of Administrative Services	Blackboard Connect Message	Week of July 20	Week of July 20
Health and Safety Plan	Community	Superintendent	Video via Social Media and Email	Week of July 20	Week of July 20
Instructional Time Schedule	Families of Students	Curriculum and Instruction	Email	Week of July 27	Week of July 27
Pupil Transportation Options	Families of Students	Director of Transportation	Email	Week of Aug 10	Week of Aug 10
Health and Safety Plan (Proper Hygiene)	Students	Building Administration	Daily Morning Announcements	August 31st	Last Day of School
Proper Hygiene and Use of Face Coverings	Students	School Nurse	In-Person with students	August 31st	September 30th
Health and Safety Plan/Hygiene and use of Face Coverings (masks/shields)	Teachers	Building Principal/Nurse	In-Person/Zoom	August 24th	August 28
Exclusions for COVID-19 Symptoms	Community	Director of Administrative Services	District Website	August 31	TBD

# East Stroudsburg Area School District COVID-19 Health and Safety Plan

## RESOURCES:

### Regional Members of Pandemic Committees:

*Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.*

- Superintendent's Advisory Council
  - Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20
  - William Haws, Superintendent, Bangor Area School District
  - Joseph Roy, Superintendent, Bethlehem Area School District
  - John Bell, Superintendent, Delaware Valley Area School District
  - William Riker, Superintendent, East Stroudsburg Area School District
  - David Piperato, Superintendent, Easton Area School District
  - Dennis Riker, Superintendent, Nazareth Area School District
  - Joseph Kovalchick, Superintendent, Northampton Area School District
  - Walter Schlegell, Superintendent, Pen Argyl Area School District
  - Lee Lesisko, Superintendent, Pleasant Valley Area School District
  - Elizabeth Robison, Superintendent, Pocono Mountain Area School District
  - Craig Butler, Superintendent, Saucon Valley Area School District
  - Cosmos Curry, Superintendent, Stroudsburg Area School District
  - Douglas Wagner, Superintendent, Wilson Area School District
  - Adam Lazarchick, Executive Director, Bethlehem Area Vocational-Technical School
  - Adrienne Jones, Administrative Director, Career Institute of Technology
  - Dennis Virga, Administrative Director, Monroe Career and Technical Institute
- Teaching and Learning
  - Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
  - Heather Heimer, Supervisor of STEM and School Improvement, CIU20
  - Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
  - Renee Harris, Supervisor of Online and Cyber Services, CIU20
  - Susan Kandianis, Supervisor of Educational Technology, CIU20
  - Ariel Hartman, TaC, CIU20
  - Ryan Moran, Assistant Superintendent, East Stroudsburg SD
  - Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
  - Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
  - David Wright, Assistant Superintendent, Wilson SD
  - Isabel Resende, Assistant Superintendent, Nazareth SD
- Special Education and Pupil Services
  - Jackie Bartek, Director of Special Education, CIU20
  - James McDonald, Director of Resolve Behavioral Health Services
  - Lynda Hopkins, Director of Special Education, Stroudsburg Area School District
  - Tricia Viglione, Director of Special Education, Pen Argyl Area School District
  - Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District
- Technology
  - Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
  - Alex Sterenchock, Network Administrator, Pleasant Valley School District
  - Ann Bauer, Child Accounting Coordinator, East Stroudsburg Area School District
  - Anne McEntire, Supervisor of Education Technology K-5, Easton Area School District
  - Beth Rajan Sockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
  - Brian Borosh, Director of Technology, East Stroudsburg Area School District
  - Brian Dravec, Supervisor of Technology, Colonial IU 20
  - Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
  - Craig Brown, Technology Services, Delaware Valley School District
  - Cristal McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
  - David Ifkovits, Supervisor of Management Information Systems, Pen Argyl School District
  - Dr. David Wright, Assistant Superintendent, Wilson Area School District
  - Dr. David Wright, Assistant Superintendent, Wilson Area School District
  - Garry Musselman, Technology Coordinator, Wilson Area School District
  - Garry Musselman, Technology Coordinator, Wilson Area School District
  - Guylaine Campbell, Technology Administrator, Bethlehem Catholic High School
  - Heather Heimer, Assistant Director of Professional Learning, Colonial IU 20
  - James Colbert, Instructional Technology, Saucon Valley School District
  - Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
  - JD Eates, Assistant Director of Information Technology, Nazareth Area School District
  - Jennifer Levernier, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
  - Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District
  - Joann McCarthy, Technology Coordinator, Career Institute of Technology
  - Joann McCarthy, Technology Coordinator, Career Institute of Technology
  - Joe Curran, Network Administrator, Stroudsburg Area School District
  - Joe Robinson, Technology Manager, Lehigh Valley Academy
  - Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
  - Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese
  - Kurt Paccio, Director of Technology, Northampton Area School District
  - Lee Gaudreau, Director, Network Administration, Moravian Academy
  - Lee Lesisko, Superintendent, Pleasant Valley School District
  - Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
  - Michael Peck, PAACA Cyber Coordinator, Pen Argyl School District
  - Michael Uelses, Director of Information Technology, Nazareth Area School District
  - Michael Uelses, Director of Information Technology, Nazareth Area School District
  - Mr. Kristopher Dorshimer, Supervisor of Technology, Monroe Career and Technical Institute
  - Mrs. Jaime Arnts, Supervisor of Education Technology 6-12, Easton Area School District
  - Ms. Dolores Notari, Business Instructor, Pocono Mountain School District
  - Patti Hannon, Tech Support, Delaware Valley School District



## East Stroudsburg Area School District COVID-19 Health and Safety Plan

- Patti Hannon, Tech Support, Delaware Valley School District
- Paul Bien, Tech Support, Moravian Academy
- Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
- Scott Best, Supervisor of IT Support Services, Bethlehem Area School District
- Stacy Famoso, Director of Instructional Technology, Stroudsburg Area School District
- Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
- Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
- Susan Stem, Director of Information Technology, Easton Area School District
- Tim Curran, Technology Director, Bangor Area School District
- Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
- Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District
- Transportation
  - Robert Sutjak, Director of Transportation, CIU20
  - Thomas Hendel, Coordinator of Transportation, CIU20
  - Sandy McKeon, Transportation Manager, Bethlehem
  - Dawn Rohrer, Director of Transportation, East Stroudsburg
  - Ron Pacchioli, Director of Transportation, Easton
  - Patricia Quinn, Supervisor of transportation, Nazareth
  - Brian Leskovich, Director of Transportation, Northampton
  - William Gasper, Director of Operations, Pleasant Valley
  - Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
  - Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley
  - Ron Baker, , Bangor
  - Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
  - Scott Ihle, Director of Facilities, East Stroudsburg
  - Terry Eilber, Supervisor of Buildings and grounds, Stroudsburg
- Safety, Health, Dining and Security: Emergency Preparedness
  - Frank DeFelice, Assistant Executive Director, CIU20
  - Christina Williams, Supervisor of Health and Wellness, CIU20
  - Joseph Kondisko, Director of Student Services, Bangor ASD
  - Adam Lazarchak, Executive Director, BAVT
  - Todd Repsher, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
  - Kathy Halkins, Supervisor Health Services, Bethlehem
  - Kim Zsitek-Brannan, Supervisor Health Services, Bethlehem
  - Angela Cummings, Dietary, Bethlehem
  - Carolyn Krotowski, Principal, Colonial Academy/ CIU20
  - Mike Halmar, Assistant Principal, Colonial Academy/ CIU20
  - Chris Lordi, Director of Administrative Services, Delaware Valley SD
  - Eric Forsyth, Director of Administrative Services, East Stroudsburg Area SD
  - John Remaley, Chief Security Officer, Easton SD
  - Jill Mahad, Chief Security Officer, Nazareth SD
  - Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
  - Robert Steckel, Assistant Superintendent, Northampton
  - Walter Schlegel, Superintendent, Pen Argyl
  - Karen Waitz, Food Service Coordinator, Pen Argyl SD
  - Dana Farace, Transportation Coordinator, Pen Argyl SD
  - Jamie Achenbach, Business Administrator Pen Argyl SD
  - Mai Korinchak, School Nurse, Pen Argyl SD
  - Lynn Courtright, Chief of Police & Security, Pleasant Valley
  - Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
  - Beth Delay, Director, Health/Physical Education, Guidance & Nursing Services, Pocono

- John McCabe, Supervisor of campus operations, Saucon Valley
- Kevin Aul, Supervisor of Transportation, Stroudsburg
- Ken Case, Director of Operations, Wilson
- Dora LeBar, Liason for West Campus Transportation, Pocono Mt.
- Barb Hufnagel, Liason For East Campus Transportation, Pocono Mt.
- Jean Cantania, Supervisor Of Transportation, Pocono Mt. First Student
- Jennifer Kulp, Asst. Supervisor of Transportation, Nazareth
- Dana Farace, Coordinator of Transportation, Pen Argyl
- Facilities
  - Brad Pensyl, exec director of support staff services, Pocono Mountain
  - John McCabe, Supervisor of Campus Operations, Saucon Valley
  - Jonathan Jenny, Director of Maintenance, Northampton
  - Ken Case, Supervisor of Facilities Operations, Wilson
  - Mark Stein, Chief Facilities and Operations Officer, Bethlehem
  - Marvin Eversdyke, Director of Support Services, Delaware Valley
  - Mr. Frank Pecci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
  - Mr. Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
  - Mr. William Gasper, Director of Operations, Pleasant Valley
  - Mrs. Katie Vietro, Supervisor of District Operations, Easton
  - Nick Kornafel, , CIT
  - Robert P. Zemanick, Director of Facilities & Operations, Nazareth
- Mountain School District
  - David Bonenberger, Business Manager, Saucon Valley School
  - Keith Albert, Chief of School Security/Safety, Stroudsburg SD
  - Douglas Wagner, Superintendent, Wilson
  - Garry Musselman, Technology Director, Wilson
  - Laura Sampson, Supervisor of Student Services, Wilson SD
  - Todd Weaver, Director NEMS, Northampton County
  - Sherri Penchishen, Bethlehem Dept of Health
  - Alycia Walty, Chief Medical Director, StarWellness
- Human Resources
  - Frank DeFelice, Assistant Executive Director, CIU20
  - Franchesca Phalen, Supervisor of HR & Research Services, CIU 20
  - Braden Hendershot, Assistant to the Superintendent, Bangor SD
  - Russell Giordano, Chief Human Resources Officer, Bethlehem SD
  - Stephen Zall, Director of HR, East Stroudsburg SD
  - Alyssa Emili, Assistant Superintendent, Easton SD
  - Dennis Riker, Superintendent, Nazareth SD
  - Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
  - Walter Schlegel, Superintendent, Pen Argyl SD
  - David Bonenberger, Business Manager, Saucon Valley SD
  - Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
  - Douglas Wagner, Superintendent, Wilson SD
  - Adam Lazarchak, Executive Director, BAVTS
  - Stephen Curran, Business Manager, CIT
  - Diane Serfass, Business Manager, MCTI
  - John Burrus, Chief Human Resources Officer, Easton SD
  - Kathleen Smith, Executive Director of HR, Pocono Mountain SD
  - Margaret Schaffer, Director of HR & Curriculum, Delaware Valley SD
  - Robert Mauro, Interim Director of HR, Pleasant Valley SD



## **East Stroudsburg Area School District COVID-19 Health and Safety Plan**

### Resources:

- CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>
- Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
- CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
- CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
- DOH Guidance on Home Isolation or Quarantine and Returning to Work:  
<https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory:  
<https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
- CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

***East Stroudsburg Area School District***  
**COVID-19 Health and Safety Plan**

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# **East Stroudsburg Area School District COVID-19 Health and Safety Plan**

## **Health and Safety Plan Governing Body Affirmation Statement**

The East Stroudsburg Area School District Board of Education reviewed and approved the COVID-19 Health and Safety Plan on July 20, 2020.

The plan was approved by a vote of:

\_\_\_\_ **Yes**

\_\_\_\_ **No**

Affirmed on: **July 20, 2020**

By:

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*Larry Dymond, Vice President*

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*Patricia Rosado, Secretary*



***East Stroudsburg Area School District***  
**COVID-19 Health and Safety Plan**

APPENDIX